

CENTER GROVE ULTIMATE CLUB

www.CenterGroveUltimateClub.org



Building Ultimate Pride at Center Grove High School Since 2003

Travel Chair

Term: One year

Duration: 4 months (March-June)

Summary: Plan, facilitate, and reserve hotel rooms and communicate all travel details for the club.

Responsibilities:

- Be aware of the tournament schedule in order to be prepared to book weeks in advance
- Research tournament websites and/or USAU for location and details about discounted event hotels
- Find hotel locations close to the fields, with a pool, hot tub, complimentary breakfast, enough availability and under \$120 per room per night
- Select your preferred options and looking for saving money when possible
- Book hotels for players and coaches, one hotel per event
- Reserve extra block for parents to pick up with group rate
- Cancel remaining rooms, or set it up for them to auto cancel remaining rooms by a certain date
- Facilitate carpool planning via email/google doc
- Fill out travel itinerary with details and schedules
- Electronically send to Club Director to distribute to club
- Assist parents traveling with booking/travel/ communicating plans as needed

Goal: Facilitate smooth, quality travel and lodging for players/coaches/families for each event and within budget

Suggested Path of Communication: Report to Board with occasional progress. If you have radical ideas or want to make major changes request approval from the Board. For minor details and day to day things, feel free to work in a fashion that suits you best but ensures the goal is met in a quality way. Recruit other parents to work with or delegate things to as you see fit, depending on the size of various tasks and your ability to complete them with/without aid. Remember that, while you are free to create your own committee to help you, the chair is solely responsible for ensuring the goal is reached and for making the committee successful.

CENTER GROVE ULTIMATE CLUB

www.CenterGroveUltimateClub.org



Building Ultimate Pride at Center Grove High School Since 2003

MADISON MUDBATH XV – MADISON, WISCONSIN

APRIL 25 – 26, 2015

IMPORTANT INFORMATION	
Center Grove TEAM(S) ATTENDING	A-TEAM
TRANSPORTATION	<ul style="list-style-type: none"> THERE WILL NOT BE BUS TRANSPORTATION FOR THIS TOURNAMENT. PLAYERS WILL CARPOOL WITH VOLUNTEER PARENT DRIVERS. PARENTS: PLEASE GO TO THE FOLLOWING GOOGLE DOC LINK IMMEDIATELY AND FILL OUT THE FORM SO WE KNOW WHO IS DRIVING AND WHICH PLAYERS NEED RIDES: https://docs.google.com/document/d/1bSEelqErrCZLjeE1C5PG8q3N7FWBEHBb1x-M8QXhxHw/edit
DEPARTURE FRIDAY, APRIL 24 TH	FRIDAY, APRIL 24 TH MEET AT 3:30 P.M. - LEAVE AT 3:45 P.M. NORTHEAST CORNER OF STUDENT PARKING LOT AT CGHS (ACROSS FROM ULTIMATE PRACTICE FIELDS) PARENTS: IF YOU ARE GOING TO THE TOURNAMENT, PLEASE LET US KNOW ON THE GOOGLE DOC IF YOU NEED TO LEAVE AT A DIFFERENT TIME
RETURN SUNDAY, APRIL 26 TH	SUNDAY, APRIL 26 TH GAMES SHOULD END BY 3:00 P.M. - TEAM SHOULD BE BACK HOME BY 10:00 P.M.
TOURNAMENT LOCATION	JAMES MADISON MEMORIAL HIGH SCHOOL 201 S. GAMMON ROAD MADISON, WI 53717
HOTEL	RADISSON HOTEL 517 GRAND CANYON DRIVE MADISON, WI 53719 (608) 829-6701 GROUP RATE IS \$99 + 14.5% TAX = \$113/NIGHT <ul style="list-style-type: none"> PLAYER/COACH ROOMS HAVE BEEN RESERVED FOR APRIL 24TH & APRIL 25TH. FULL BREAKFAST INCLUDED WITH ROOM - INDOOR POOL – WHIRLPOOL CANCELLATIONS MAY BE MADE 48 HOURS PRIOR TO ARRIVAL.
TENTATIVE SCHEDULE	SATURDAY: Captains Meeting 8:00 – First Round Starts 9:00 – Games End 5:00 SUNDAY: Bracket game times will be determined by results of Saturday’s games. THESE TIMES ARE TENTATIVE SINCE SCHEDULE HAS NOT BEEN RELEASED YET
MEALS	FRIDAY – DINNER: CARS MAY STOP FOR FOOD AS THEY WISH ON THEIR OWN. BREAKFAST: BREAKFAST IS INCLUDED WITH ROOMS. LUNCH: SNACK FOOD WILL BE PROVIDED BY THE CLUB AND TOURNAMENT FOR PLAYERS. THANK YOU TO OUR ULTIMATE MOMS FOR ORGANIZING SNACKS FOR THE TEAM :) SATURDAY – DINNER: PROVIDED FOR PLAYERS/COACHES BY THE TOURNAMENT ORGANIZERS. WE DO NOT HAVE DETAILS ABOUT DINNER AT THIS TIME. MORE INFORMATION WILL BE COMMUNICATED AS SOON AS IT IS AVAILABLE. SUNDAY DINNER – CARS MAY STOP FOR FOOD AS THEY WISH ON THEIR OWN.
INCLUSIONS	CHECKLISTS, ITINERARY, CARPOOLING, EMERGENCY INFO/CONDUCT

CENTER GROVE ULTIMATE CLUB

www.CenterGroveUltimateClub.org



Building Ultimate Pride at Center Grove High School Since 2003

MADISON MUDBATH XV – MADISON, WISCONSIN

APRIL 25 – 26, 2015

PLAYER/COACH CHECKLIST	
	INSURE ALL REQUIRED FORMS HAVE BEEN SUBMITTED TO THE CLUB.
	CENTER GROVE JERSEYS (WHITE & BLUE)
	TEAM SHORTS
	CLEATS
	DISCS
	WATER BOTTLE
	COLD WEATHER/RAIN GEAR (HAT, GLOVES, COAT, RAIN PONCHO). DRESS IN LAYERS (COMPRESSION PANTS, "UNDER ARMOR" TYPE SHIRT UNDERNEATH). BE PREPARED FOR ANYTHING! RAIN, SLEET OR SNOW, THE TOURNAMENT WILL GO ON!
	TAKE EXTRA SOCKS IN CASE THEY GET WET
	CHANGE OF CLOTHES FOR GOING OUT TO DINNER (NICE, CASUAL)
	SWIMWEAR FOR THE HOTEL POOL/WHIRLPOOL
	TRAVEL PILLOW/BLANKET
	SNACKS FOR TRAVELING & WHILE AT THE HOTEL. SNACKS WILL BE PROVIDED AT THE FIELDS.
	BRING MONEY FOR: <ul style="list-style-type: none">• FOOD STOPS ON THE WAY TO THE TOURNAMENT AND ON THE WAY BACK HOME• OPTIONAL: THERE MAY BE TOURNAMENT SHIRTS, DISCS, GEAR AVAILABLE.
	PHONE & CHARGER
	OPTIONAL: HAND WARMERS MAY BE PURCHASED AT ANY SPORTING GOODS STORE.
PARENT CHECKLIST	
	FOLDING CHAIRS
	CAMERA – PLEASE SEND ANY PICTURES TO CENTERGROVEULTIMATECLUB@GMAIL.COM FOR POSTING!
	BLANKETS & COLD WEATHER/RAIN GEAR. RAIN, SLEET OR SNOW, THE TOURNAMENT WILL GO ON!
	MONEY/MEALS <ul style="list-style-type: none">• FAMILIES ARE ON THEIR OWN FOR LUNCH & DINNER• THERE ARE NO CONCESSIONS AT THE FIELDS.• THERE IS NO ADMISSION FEE.

CENTER GROVE ULTIMATE CLUB

www.CenterGroveUltimateClub.org



Building Ultimate Pride at Center Grove High School Since 2003

MADISON MUDBATH XV – MADISON, WISCONSIN

APRIL 25 – 26, 2015

Schedule

FRIDAY, APRIL 24TH

3:30 P.M. MEET AT CGHS STUDENT PARKING LOT
3:45 P.M. LEAVE CGHS
9:00 P.M. ARRIVE AT RADISSON HOTEL
517 GRAND CANYON DRIVE, MADISON, WI 53719
(608) 829-6701
12:00 P.M. LIGHTS OUT

SATURDAY, APRIL 25TH

BY 7:00 BREAKFAST
7:30 A.M. LEAVE HOTEL
7:45 A.M. ARRIVE AT JAMES MADISON MEMORIAL HIGH SCHOOL
201 S. GAMMON ROAD, MADISON, WI 53717
8:00 A.M. CAPTAINS MEETING (TENTATIVE TIME)
9:00 A.M. FIRST ROUND STARTS (TENTATIVE TIME)
5:00 P.M. GAMES END (TENTATIVE TIME)
5:30 P.M. TEAMS' DINNER AT JAMES MADISON MEMORIAL HIGH SCHOOL
7:30 P.M. LEAVE FOR HOTEL
7:45 P.M. ARRIVE AT HOTEL
12:00 P.M. LIGHTS OUT

SUNDAY, MARCH 22ND

TIMES TBD

POOL PLAY ON SATURDAY WILL DETERMINE GAME TIMES FOR BRACKET PLAY ON SUNDAY

CENTER GROVE ULTIMATE CLUB

www.CenterGroveUltimateClub.org



Building Ultimate Pride at Center Grove High School Since 2003

MADISON MUDBATH XV – MADISON, WISCONSIN

APRIL 25 – 26, 2015

Carpool Arrangements

ATTENTION PARENTS!!!

PLEASE GO TO THE FOLLOWING GOOGLE DOC LINK AND LET US KNOW IF

1) YOU ARE DRIVING AND CAN TAKE PLAYERS

2) IF YOUR CHILD NEEDS A RIDE

<https://docs.google.com/document/d/1bSEelqErrCZLjeE1C5PG8q3N7FWBEHBb1x-M8QXhxHw/edit>

CENTER GROVE ULTIMATE CLUB

www.CenterGroveUltimateClub.org



Building Ultimate Pride at Center Grove High School Since 2003

EMERGENCY INFO & CONDUCT

CONTACT NUMBERS

_____, Travel Chair (317) xxx-xxxx

JAKE PHILLIPS, Head COACH (317) 517-4969

ABSOLUTELY NO MISCONDUCT OF ANY KIND WILL BE TOLERATED.

ALL PLAYERS ARE TO BEHAVE RESPECTFULLY ON AND OFF THE FIELD.

DO NOT BE ALONE ANYWHERE IN THE HOTEL.

**YOU MUST TELL A COACH AND BE WITH A PARENT OR COACH IF YOU ARE
LEAVING THE HOTEL.**

PLAYERS ARE TO BE IN THEIR ASSIGNED ROOMS BY 10:30 P.M.

LIGHTS OUT AT 12:00 P.M.

PLAYERS ARE TO RIDE WITH THE SAME DRIVER THROUGHOUT THE WEEKEND.

**PLAYERS RIDING HOME WITH A DIFFERENT DRIVER ON SUNDAY MUST SUBMIT A NOTE SIGNED
BY PARENT TO THE COACH.**

CENTER GROVE ULTIMATE CLUB

www.CenterGroveUltimateClub.org



Building Ultimate Pride at Center Grove High School Since 2003

DISCLAIMER OF RESPONSIBILITY

Non Corporation-Sponsored Trip

This Disclaimer relates to students who may be participating in a non corporation-sponsored trip to Madison Mudbath Ultimate Tournament, Madison, Wisconsin – April 24 – 26, 2015.

This is to acknowledge that:

- A. The Trip is not sponsored by or in any way affiliated with the Center Grove Community School Corporation.
- B. Any and all Corporation employees who participate with the students in the Trip are doing so on their own time, outside of the scope of their employment with the Corporation, and not as employees of the Corporation.
- C. The Corporation has not participated in planning or scheduling any trip activities and has no control or right of control of such activities.
- D. The Corporation has made no attempt to evaluate the risks of personal injuries, property loss, or other risks inherent in the Trip.
- E. It is the sole responsibility of the parents to evaluate carefully the risks inherent in the Trip.
- F. The Corporation assumes no responsibility for the care, supervision, or safety of the student during the Trip.

Center Grove School Corporation

(8/16/2015)