

CENTER GROVE ULTIMATE CLUB

www.CenterGroveUltimateClub.org



Building Ultimate Pride at Center Grove High School Since 2003

TEAM PARENT CHAIRS

Term: One Year

Duration: 3-4 months (spring season), a couple days before each tournament

Summary: A Team Parent (or Co-Parent) is assigned to each team. The Team Parent coordinates snacks, tents, water bottles, and other team essentials at events.

Responsibilities: The Team Parent organizes snacks/drinks for team tournaments, and helps coordinate two team dinner events per spring season for their team.

Any checks collected by the Team Parent must be given to the Club Treasurer the same day it is collected. If the Treasurer is not available, any payments are to be given to a Board Member the same day it is received. For the Team Parent's protection, it is discouraged to accept cash payment from anyone. If cash is accepted, a receipt must be written and given to the player/family with a copy to the Club Treasurer.

The club will reimburse the Team Parent up to \$25 per tournament for snacks/drinks for the team. Items may be purchased by the Team Parent or families may purchase and submit their receipts to the Team Parent.

The Team Parent organizes and coordinates having a team tent, healthy snacks, water, sports drinks, and coolers for the team.

The Team Parent may use various methods for coordinating activities for the team. Some examples are emailing families using the contact list located on the website, Volunteer Spot online, Group Texting, Group Me smart phone App. These are just some suggested ways to communicate with players, coaches, and families of the team.

Below is a suggested checklist of snacks and items needed for tournaments. This list is not meant to be all inclusive. It is to be used as a helpful tool, especially for anyone who may be new to the Club.

- Bananas
- Apples
- Oranges
- Watermelon
- Granola Bars
- Peanut Butter Crackers
- Other Snacks:
- Tent(s)
- Coolers w/Ice
- Water

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The team parent should make sure the team gathers for a team picture at each event. If not in attendance, the team parent should delegate this task.

Twice per team, per spring season team parents are to facilitate/coordinate team dinners. These events are typically held on a Thursday night before a major tournament. The team parent will be reimbursed \$50 per team per dinner to help cover costs of the dinner. Food can be home cooked, ordered, donated, etc and may be held at any player's house at the discretion of the team parent. It is part of the team parent's role to see what interest other parents may have in helping or hosting team dinners.

Suggested foods include items that are easy to cook or buy in bulk, and thus feed 15-20 players. If costs of the dinner surpass the \$50, the team parent will still only be reimbursed \$50.

(8/16/2015)