**CENTER GROVE ULTIMATE FRISBEE BOARD MEETING MINUTES**

**January 3, 2017**

**Board members in attendance**:  Jake Phillips, Ed Sulya, Julie Anderson, Amber Chittenden

**OLD BUSINESS:**

1. **INDOOR LEAGUE:**
   1. (Player) unpaid
   2. 4 mistakes on jersey
   3. USAU has been sent all indoor rostering information; await processing
   4. 10 disc short for indoor; discussed refund or cheaper/quicker option than min 25 with 4-6 week return)

***ACTION:***

* ***Pursue (Player) for payment***
* ***Request for jersey replacement***
* ***Jake to research cheaper/quicker option for discs; if none, offer refund; older players may pass their disc on to younger ones.***

1. **SPIRIT WEAR:** 
   1. Three remaining orders will be distributed on Friday
   2. One mistake; replacement began
   3. Breakmark provides a 15% kickback; not currently in budget

***ACTION:***

* ***Jake to contact/remind Breakmark for 15% kickback check (approx.. $253)***
* ***Corrected order to be delivered to player’s home***

1. **RECRUITMENT:** 
   1. Club Travel Coordinator: Amber Chittenden (Jalen Bennett) has interest
   2. Dine to Donate: Kathy McCormick on board for March, April, May on Wednesdays at Arni’s, Texas Roadhouse, etc.
   3. Coaching Contracts: B-head coach still pending: Zach Maynard / Nick Hutton
   4. Team Mom Recruitment & role clarification**:** Karen Dynes interested in Team Mom but need to follow up. Issues to be discussed at another meeting since we have time.
   5. Volunteers:Carin H offered help (e.g., banquet, etc)
   6. Communication:All emails will go through Jake to streamline information from the club.

***ACTION:***

* ***Jake to finalize head coach B-team.***
* ***Approve Amber to the board***
* ***Discuss team mom recruitment and role clarification at future meeting.***

1. **PO BOX:** Scott will need to complete on End of Year form in Jan, 2017.

***ACTION:***

* ***Scott to change address on End of Year form in Jan, 2017 with taxes***

1. **DIRECTORS AND OFFICERS INSURANCE:** Scott sent Ed the financial information needed.

***ACTION:***

* ***Finish filing/paying for insurance. Ed will email board when completed.***

1. **WINTER CONDITIONING UPDATES:** 
   1. Will continue Tuesday/ Friday schedule which is better for weight room space among other teams and for girls team (TH league). Players informed.
   2. In the past, perfect attendance players have received a t-shirt (cost $13 this year). Discussed other options (bandana, sleeves, hat, socks, food). Currently, not in budget and question if we have any money for reward. Should this be added to the budget?

***ACTION: Discuss perfect attendance reward with Scott and decide.***

**NEW BUSINESS:**

1. **SPONSORSHIPS: Deadline January 27, 2017**
   1. Letter and menu updated on website, emailed and single copy to each player
   2. Sponsors already secured: 4 total: 2 at $600 and 2 pending at least $600 (Is one of these HMS?)
   3. Brainstormed businesses to solicit sponsorships: Rosco’s Tacos, Chicago’s, Arni’s, Monical’s, Margarita’s, Old National Bank (acct with them), Huntington Bank (Mike Newbold), Amber to check with body shop and friend’s restaurant, Insurance companies (State Farm, etc).

***ACTION:***

* ***Jake to add sponsorship information to social media.***
* ***Packets to be distributed in Jan at parent meeting.***
* ***Scott to collect sponsor logos electronically in case some have changed. Will need for jersey order on Jan 28.***
* ***Work on soliciting sponsorships with local businesses***

1. **PARENT MEETING /SPRING REGISTRATION:**
   1. Mandatory parent meeting will be held January 16 at 610 pm at the Gathering Place and last approx.. 30 min. All boys teams play the 1st 3 Mondays.
      1. Jake and Ed to discuss agenda and will speak at meeting.
      2. Jake will retrieve previous parent handout for Julie to update. Ed or Jake to print handout.
      3. Julie will contact Joanne Tolle in AD’s office to add an Ultimate Club tab with description and link to CGUC page
   2. No spring call out meeting. CGUC season will be in the announcements and posters in the café.
   3. There will be team meetings once teams are formed.
   4. Chaperones: Purpose = attend, carry medical forms, etc.
      1. Need 2-3 registered chaperones with USAU; generally coach and frequently attending parents.
      2. Need background checks ($21.50/person). Discussed option to use the CGHS background check (more extensive than before) to keep costs down. Could USAU and CGHS background check information be shared to board to cover a parent/coach?

***ACTION:***

* ***Jake to follow up with Josh Murphy regarding background check with USAU vs CGHS so CGUC can keep the costs down.***
* ***Jake to send out mandatory parent meeting information in next 1-2 days.***
* ***Jake to send Julie parent handout to update.***
* ***Julie to contact CGHS AD to add ultimate tab on athletic page.***

1. **HOTELS:**
   1. Rivertown & Neuqua Knockout hotels are booked.
   2. Discussed booking Nationals and agreed to book it now as we can always cancel.
   3. Ed noted girls hotel should be scheduled for 2 nights in Ohio.
   4. Rewards and credit card discussed. Further investigation on this is needed for IHG, Hilton, and Choice. ? credit card for non profit.
   5. Chaperones: Purpose = attend, carry medical forms, etc.
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***ACTION:***

* ***Jake to provide expected rates with taxes to Scott. Rate minus taxes included in addendum of 12-6-16 minutes.***
* ***Jake to provided Amber with basic information for booking. Will send information for booking Nationals to Amber.***
* ***Amber to book hotels for Nationals and Ohio.***
* ***Jake to check for rewards card. ? credit card***

1. **DINE TO DONATE:**
   1. Kathy M. agreed to set up events. Ed to email her.
   2. Discussed communication options for dates.

***ACTION:***

* ***Ed to contact Kathy regarding setting up dates.***
* ***Once dates are received, it was recommended to send out all dates in one email for planners. Follow emails just before event.***

1. **COACHING CLINIC:**
   1. February 18, 2017 is the best date. Will need to announce immediately. Will fill out USAU clinic form to post event.
   2. USAU found an instructor.
   3. Classroom & gym space needs to be requested. (6 hrs. classrm / 2 hr gym)
   4. Delaney (gets USAU refund) and Zach (free through Jake) attending. Possibly Nick – TBD. Need to recruit 9 more attendees. Min of 12 required.
   5. Volunteers needed to help with breakfast and lunch which is included in the cost. This would involve picking up and delivering meals to be reimbursed.

***ACTION:***

* ***Jake to announce date of Coach’s Clinic ASAP via website, social media, email and IUF/USAU.***
* ***Jake to request space with CG schools.***
* ***Jake/JR to recruit 9 more attendees.***

1. **SPRING SPIRIT WEAR ORDER:**
   1. Discussed timing. Too close to Christmas order. Move to Feb./March.
   2. Request logo ideas and products desired from players, etc.
   3. Possible new products: sleeves, bandanas, sweat bands, socks,
   4. CGUC has an exclusive contract with Breakmark for clothing items.

***ACTION:***

* ***Spring spirit wear order will be in February/March.***
* ***Jake to include requests of logo and product ideas in email. Send to Julie at indyjamma@comcast.net.***
* ***Jake to send Julie Matt’s contact information***

1. **BUDGET:**  Will finalize budget after Jan 27 sign-ups for spring.

***ACTION:  Work on sponsorships. Wait on spring fees until budget is in the black.***

**Meetings scheduled on the 2nd Tuesday of the month at 7 pm unless notified otherwise.**

**Submitted by Julie Anderson, CGUC secretary**