**CENTER GROVE ULTIMATE FRISBEE BOARD MEETING MINUTES**

**May 8, 2018**

  **In attendance**:  Jake Phillips, Ed Sulya, Sheri Wahl, Julie Anderson & Amber Chittenden

1. **FINANCES: Ed**
	* Budget reviewed. Will break even with about $1400 to start 2018-19
	* Rivertown refund received
	* Outstanding balances of players discussed. Ed will speak with the unique situations and Jake will follow up with A team members for travel fees.
	* Coach payments and contracts – Jake provided payments.
	* Sandblast bid fees paid.
	* Cut camp scholarship of $500: Jake to send email this week for applications as prices increase on June 1st. Will send 1 girl and 1 guy. Announce winners at banquet.
	* Travel Expenses for Coaches: Discussed options for travel expenses (gas & tolls). It was decided to factor costs into contract next year for each coach in order to offset the costs upfront (amount TBD). Carpooling encouraged. Jackie will be reimbursed for Neuqua costs.

***ACTION:***

* ***Rivertown check deposit***
* ***Jake and Ed to communicate with players with outstanding balances and/or on payment plans via email including due date***
* ***Jake to send Ed signed contracts.***
* ***Jake to send out email regarding cut camp applications with winners to be announced at banquet.***
1. **TRUSTEE’S REPORT: Sheri**
	* Paid: Alley Cats tickets, Breakmark for sponsor polos, Filming at Neuqua and State (Ian), team hotel bill at Neuqua, B team snacks ($75 to Wendy Patton)
	* USAU upgraded membership: received money back from IUF

***ACTION: Cut check to Jackie for travel expenses for Neuqua. Ed will provide amount.***

1. **SPONSORSHIPS:**
* Alley Cat tickets will be mailed out this week by Ed.
* Sponsorship shirts ordered 3/14 and approved on 3-19. Mat to send invoice.
* Banner purchased with the 2 major sponsors from Fast Signs and delivered to IN Invite. May consider purchasing a flag in the future for easier use. Jake is keeping the banner.
* Plaques with team photos for Sponsors: These need to be ordered.
* Banner not used much this year as tents not up. Discussed option for a tear drop flag with Trojans and sponsors instead of banner next year (ease of use, portable, spot team, etc.). Amber reported Carrie F. has a friend who makes flags.

***ACTION:***

* ***Ed to mail Alley Cat tickets to sponsors.***
* ***Julie to continue follow-up on the corrected shirt and refund from Breakmark***
* ***Jake to order plaques with team photo for sponsors.***

1. **SPRING SEASON:**
	* Coaching: Jake to send contracts with fees to Ed. Noted above.
	* Girls State: Girls Team to attend Ohio State. Will take check to pay for bid fees upon arrival. Jake will email Isabelle’s parents. Will need hotel for both nights.
	* Hotels: Amber will follow up on the hotel at Nationals and switch if able for a lower cost.

***ACTION:***

* ***Amber to set up hotel and packet for Girls State in OH.***
* ***Jackie to take check to OH state to pay bid fees.***
* ***Amber to follow up on hotel change for Nationals.***
1. **DINE TO DONATE: Julie and Kathy**
* Check ready for pick up at Culver’s $56 due to uncommunicated instructions.
* Future dates: June 5 at Chick-fil-a. Julie will print fliers to send with Mitchell and prepare email to families with flier attached.

***ACTION:***

* ***Julie to pick up Culver’s check***
* ***Julie to prepare fliers and email for June 5th Chick-fil-a. Jake to send out email via reminder from Julie. Julie to put info on FB.***
1. **BANQUET: Sheri & Julie**
	* Jeff Edwards, caterer, is fine with the new date of May 29.
	* Currently: 21 paid online, 13 in person plus players and coaches will attend.
	* CGHS Café reserved for May 29 from 5-9 pm with start time of 6-630 pm. Podium requested with custodian. Will obtain AV access code from Scott Knaup, Asst AD .
	* Senior slide show: Julie continue to collect pictures and prepare slide show.
	* Program: Use past itinerary. Julie to create.
	* Certificates: Amber will use CGUC card stock (Ed) to print certificates for the players.
	* Misc: hang banner, present plaques to sponsors, hucket bucket bags with picture as awards, cut camp winners announced. Jake would like more faces from the board to speak at the banquet. Ed agreed to do so.

***ACTION:***

* ***Sheri and Julie to organize the junior parents for the banquet and work up details for the banquet payments, info for website, etc.***
* ***Tickets to be advertised on April 30 with deadline of May 14.***
* ***Julie will obtain AV access.***
* ***Julie to collect pictures for slide show.***
* ***Jake & coaches to give info for special certificates/roster to Amber by May 25th.***
* ***Amber to print up player certificates.***
* ***Julie to create program***
1. **CGUC BOARD:**
* Discussed changes regarding administration next year with Jake attending graduate school. Ed will step up as President and the board members will take over the various jobs that Jake did (website, roster, register with USAU, communication, etc.). Will need younger parents to step up and join the board especially a treasurer.
* Jake plans on coaching next year but won’t have time for the administrative end.

***ACTION: Board to work with Jake in learning the various jobs and support him. Training needed and time TBD.***

**NEXT MEETING: TBD Please send agenda items.**

**Submitted by Julie Anderson, CGUC secretary**