**CENTER GROVE ULTIMATE FRISBEE BOARD MEETING MINUTES**

**April 10, 2018**

**In attendance**:  Ed Sulya, Sheri Wahl, Julie Anderson & Amber

1. **FINANCES: Ed**
   * D & O Insurance paid
   * Rivertown sending full refund via mail
   * Outstanding balances of players discussed and Jake is communicating plans with players/parents.
   * Coach payments and contracts – Jake needs to send these to Ed
   * Budget reviewed and was based on last year’s estimates and may be less but either way, we are on target for a loss. Need payments.
   * Donations made: Henderson’s grandparents ($100) and matching company donation from Chittenden’s ($100)

***ACTION:***

* ***Rivertown check deposit***
* ***Jake to continue communicating with players with outstanding balances and/or on payment plans via email including due date***
* ***Jake to email Ed coach payments and contracts.***

1. **TRUSTEE’S REPORT: Sheri** 
   * Paid: Paint (Jake), warm-up supplies (Jackie), stamps (USP), field maintenance (Brian), insurance (Travelers), Port-o-lets for warm up (Service Sanitation, Inc), team food bags for warm-up (Terry Keusch), filming at Indy Warm-up and Invite (Ian)
   * Deposited: 8 T-shirts sold at Indy Warm-up.
   * Receipt from Julie turned in for banner ($168.55) and will reimburse.

***ACTION: Sheri reimbursed Julie for banner.***

1. **SPONSORSHIPS:**

* Alley Cat tickets: Jake sent an email for 10 tickets and awaiting response. Need list of sponsors receiving the tickets.
* Sponsorship shirts ordered 3/14 and approved on 3-19. Mat to send invoice.
* Banner purchased with the 2 major sponsors from Fast Signs and delivered to IN Invite. May consider purchasing a flag in the future for easier use. Jake is keeping the banner.
* Plaques with team photos for Sponsors: These need to be ordered.

***ACTION:***

* ***Jake to purchase Alley Cat tickets (1/2 price in the past).***
* ***Ed to send Jake sponsors receiving tickets to Alley Cats.***
* ***Julie to continue follow-up on shirts from Breakmark – Mat***
* ***Jake to order plaques with team photo for sponsors.***

1. **SPRING SEASON:**
   * Coaching: Jake to send contracts with fees to Ed. Noted above.
   * Bid Fees:
     + 1. IN State fees will launch soon on website. All others are paid.
       2. Jake and Jackie need to determine if we have enough girls to attend Ohio State. If so, need to be reserving rooms, etc.
       3. Received National invite. Email stated that Neuqua and Pi are cleara national caliber teams and we demonstrated we are by playing so close to Pi.
   * USAU Fees and Forms Submission: Submitted by Jake. Office is processing it but may be slower this year. Will need a check sent when USAU sends us the amount via email for the upgraded full membershipsl.
   * Hotels: Amber to send out email re Paideia Cup. Will begin working on Nationals and determine needs for Ohio Girls.
   * Events:
     + 1. Neuqua Knockout: seeding is 1 Pi, 2 Neuqua and 3 CGUC
       2. Paideia Cup: team picture, roster and short write up to be sent. It is a 9 hour drive. Will need to leave the hotel at 830 am on Saturday with games starting at 10 am. Staying at the Hampton Inn Stone Mtn, GA.
   * Team Moms: No parents have stepped up to lead either team for snacks and needs. After discussion, will use Google Docs to organize snacks, tents, etc. for each tournament. This needs to be explained in the emails so parents are aware.
   * Meeting and Travel Contract: After discussion, the board agreed to be proactive with expectations than reactive. Needs to be done.
   * Team Photo for CGHS: Team photo taken by Media Arts at CGHS photographer. Will follow up to see if it can make the yearbook.
   * IN Warm-Up Debrief: Event was successful but had less teams this year which resulted in less income (revenue $1620 - $936 expenses = $680). Still need person to learn and take over the event. May be best to personally ask a younger parent in person.

***ACTION:***

* ***Sheri to pay IN State fees once link is open. Jake to send link.***
* ***Jake and Jackie to determine attendance to OH Girls State before reserving rooms. ? enough team members***
* ***Sheri to pay USAU fees when notice is sent Will need the cost of fees.***
* ***Jake to have players sign the travel contract electronically prior to Neuqua on April 21, 2018***
* ***Julie to contact Mrs. Tedrow re team photo***
* ***Jake to send requested team info for Paideia Cup.***
* ***Jake and Amber to include google doc information to parents to arrange snacks and needs at various tournaments.***

1. **DINE TO DONATE: Julie**

* Check still not received from Stacked Pickle for $143.
* Future dates: April 17 from 5-8 pm – Culver’s

***ACTION:***

* ***Julie to resolve issue withKathy regarding Stacked Pickle***
* ***Jake to send email with April 17th Culver’s event.***
* ***Julie to put info on FB.***

1. **BANQUET: Sheri & Julie**
   * Discussed having Juniors set up/plan each banquet on a trial basis.
   * Will proceed with Jeff Edwards, caterer, who provided a cost of $10/person to include chicken tenders, green beans, slaw, mashed potatoes, fried biscuits with apple butter, dessert and lemonade or tea.
   * Would need to plate the chicken and monitor amounts so all would have food.
   * 47 players would be paid for by CGUC in cost ($350). Guestimate 150 total. Approx $1200 to cover bill that evening.
   * Other attendees cost $12 and will pre-pay RSVP (non-refundable) via selling tickets at IN State or online with weebly fee as we need accurate counts 2 weeks prior as we pay for number turned in prior.
   * CGHS Café reserved for May 22 from 5-9 pm with start time of 6-630 pm. Will need to verify closer to time. Scott Knaup, Asst AD is contact. Jake is employee of CGHS so can have access to AV set up with code.
   * Senior slide show: Julie will communicate with senior moms and collect pictures for slide show.
   * Certificates: Amber will use CGUC card stock (Ed) to print certificates for the players.

***ACTION:***

* ***Sheri and Julie to organize the junior parents for the banquet and work up details for the banquet payments, info for website, etc.***
* ***Tickets to be advertised on April 23 with deadline of May 4th. Julie will also except exact change or check at IN State.***
* ***Julie will verify banquet date and AV access closer to event.***
* ***Julie to collect pictures for slide show.***
* ***Jake to given info for special certificates and roster of players to Amber by May 20th.***
* ***Amber to print up player certificates.***

**NEXT MEETING: Tuesday, May 8 at 7 pm at Julie’s. Please send agenda items.**

**Submitted by Julie Anderson, CGUC secretary**