**CENTER GROVE ULTIMATE FRISBEE BOARD MEETING MINUTES**

**November 6, 2017**

**In attendance**:  Ed Sulya, Amber Chittenden, Sheri Wahl, & Julie Anderson

1. **QUICK REVIEW OF ACTION ITEMS FOLLOW UP:**
   * Fall Season debrief – positive feedback on inviting atmosphere for newcomers with games. Repeat format next year.
   * Huck-a-ween – hotel rooms were paid by Amber; itemized bill presented and reimbursement needed.
   * Brebeuf game – Great experience; films posted soon

***ACTION: None***

1. **FINANCES: Ed**
   * Bank business completed by Sheri & Ed and Sheri waiting on debit card.
   * Ed provided checkbook and checks to Sheri. Sheri to monitor checks for reordering and will need to update address. Will need to continue write in current address: PO Box 1406 Greenwood, IN 46142.
   * Jake to cc Ed and Sheri regarding payments. After payment, Sheri to reply to Ed and Jake with payment information (check #, amount, etc.).
   * CGUC financial year runs October 1 to September 30. Ended last year in the black ($3125.88). Accounts are all on spreadsheets and are current.
   * Ed requests itemized receipts to aid in accounting.

***ACTION:***

* ***Sheri receives debit card and continue email verification of payment to Jake and Ed. Monitor checks for re-order with new address.***
* ***All receipts submitted should be itemized.***
* ***Ed to update tax exempt form and provide a copy to Amber.***

1. **SPONSORSHIP PACKETS AND CONTACTS: Goal $7000**

* Ed provided summary of returning sponsors. Still need to expand sponsorships.
* Discussed need for blast email to all current players’ parents for sponsorships. .

***ACTION:***

* ***Amber to draft an email to families for review by the board before sending.***
* ***Ed to continue following up with previous sponsorships.***

1. **WINTER LEAGUE AND CONDITIONING:** 
   * Winter Conditioning: 2 hours from 3-5 pm CGUC will have weight room on Mondays and Wednesdays beginning November 27. May have optional day on Friday. Calendar has been updated.
   * Winter League: starts January 8, 2018
     + 1. Budget – Last year it was $4100 for uniforms and fees
       2. Indoor schedule was sent. CGUC will not participate in the indoor tournament (adult; Nov 11) will participate in the end of the season indoor state tournament.. Spreadsheet of players up to date pending indoor registrations.
       3. Deadline for registration is December 1. Jersey order with count and sizes need to be communicated with Mat at Breakmark ASAP.

***ACTION:***

* ***Jake to follow up on Friday option for conditioning with Brian***
* ***Jake to contact Mat at Breakmark with sizes and quantity Dec 2 for jerseys.***

1. **SPRING SEASON PREP:**
   * Coaching positions: Positions solidified. Work on contracts.
     + 1. Winter: Jake and Jackie will be present.
       2. Spring: A Team = Jake and Levi; B Team = Brian; Freshman = Jimmy & Ryan if needed; and Girls = Jackie and Katie Dyer. Contracts have been updated by Jake and are online.
   * Photography/Video: Ian will complete filming with raw footage. Raw footage would be edited by Mitchell.
   * Budget: Jake submitted spring budget. Need to consider incidentals such as Water bottle sets, score cards (find current ones), and 1st aid kits for each team. Ed has access to 1st aid kits through his work. It is too difficult to share. Anticipated upcoming fees include uniforms, USAU memberships and BID for Indy Invite. For league fees, need to charge disc fees, etc. to accurately reflect costs. Need to budget for website and insurance costs.
   * Bids: Bids have been submitted for Rivertown, Neuqua Knockout and Paideia Cup.

***ACTION:***

* ***Amber to reserve hotels for the tournaments when time is appropriate.***
* ***Ed and Jake to review budget for spring.***

1. **SPIRIT WEAR:** The CGUC spirit wear store is open until November 9, 2017. Glitch on joggers corrected. Orders to arrive before Christmas and Julie has list for request of private pickups for gift items. Breakmark would have to increase cost for complete packaging of orders so Julie will complete. Trey informed of store.

***ACTION***

* ***Jake sent reminder for deadline of store.***
* ***Julie to monitor spirit wear sales through completion.***
* ***Julie to complete inventory and packaging of orders for pick up.***

1. **TROPHY CASE:**  Jake requested a trophy case for CGUC at CGHS. The school will determine what case is available. Julie suggested posting pictures of action shots with the trophies and will help load when the time comes.

***ACTION: Jake to follow up with CGHS on available trophy case.***

1. **RULES, EXPECTATIONS, AND CONTRACTS FOR TRAVEL:**

The board members discussed the evolution of the club and the need to travel contracts to be signed by both player and parent that explains consequences for 1st, 2nd and 3rd offenses. Plan to include this in spring sign ups with the deadline of verbal explanation of contract to players/parents before the 1st travel tournament. Board members to brainstorm ideas and bring samples if able.

***ACTION: Further discuss and develop travel contracts explaining the consequences of offenses. Bring ideas/samples to the next meeting.***

**NEXT MEETING: December 4, 2017 at 7 pm at Julie’s home.**

**Please send agenda items to Julie.**

**Submitted by Julie Anderson, CGUC secretary**